PROJECT REFRESH VOLUNTEER INFO

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Birthdate:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Are you over 18: YES or NO?

 If not, you will need a chaperone. Please list name of chaperone:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 May we email you: YES or NO (circle one)?

 Would you like to sign up to receive our newsletter: YES or NO?

Primary Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 May we CALL or TEXT or BOTH (circle)?

How did you hear about us?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Have you volunteered with other organizations before? If so, which organization and how often?

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What are you interested in:

* Short term assignments
* Long term volunteer opportunities
* Behind the scenes prep and/or would like to know more

Emergency Contact Information

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Relation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

T Shirt Size (choose one): SMALL MEDIUM LARGE X-LARGE

DESCRIPTION OF VOLUNTEER OPPORTUNITIES

The following list includes examples of possible responsibilities of a Project Refresh volunteer.

1. Setting up site before an event/cleaning site at end of event
2. Greeting guests, and assisting with intake information, including assisting guests with completing all necessary forms
3. Cleaning of units, following Covid guidelines, in between each use
4. Assisting guests with toiletry/clothing items prior to guest receiving a shower
5. Assisting Project Refresh staff with other administrative, organizing, cleaning, inventory tasks as the needs arise

Individuals who donate their time are not considered employees. By signing below, you acknowledge that you are a volunteer for Project Refresh, and you further acknowledge that Project Refresh will not reimburse you for any expenses without prior approval, proper documentation and receipts. You also certify that you have the ability and legal right to volunteer in the United States of America for the duration of this volunteer assignment without any restriction and you are choosing to participate in this opportunity.

I AGREE TO THIS VOLUNTEER SERVICE AGREEMENT:

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

MEDIA AND RELEASE WAIVER

I understand that the events that I am volunteering for may be videotaped, recorded or photographed for public awareness, including use of television, internet, and other communication mediums.

 By signing below, I give my permission and authorize Project Refresh to videotape, audiotape, photograph, record or reproduce my image to use it for the purposes stated above.

I agree to hold harmless Project Refresh and their representatives against any and all claims arising out of my volunteer services, including, but not limited to, claims of intellectual property infringement, defamation and misrepresentation.

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ANTI-DISCRIMINATION / HARASSMENT POLICY

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CONFIDENTIALITY AGREEMENT

Project Refresh is committed to maintaining a work environment that fosters mutual respect among all colleagues and volunteers. Project Refresh expressly prohibits any form of unlawful harassment based on race, color, creed, religion, national origin, ancestry, citizenship, sex, gender identity and expression, sexual orientation, age, marital or partnership status, disability, military or veteran status or any other class or status protected by law. Harassment may include slurs, epithets, threats, derogatory comments, unwelcome jokes, pranks, teasing as well as physical conduct such as assault. Harassment is unlawful whether it involves a co-worker, management, or clients and is strictly prohibited.

As a volunteer, in the event you personally encounter harassment of any kind, you are encouraged to advise the offender that their behavior is unwelcome and request that the behavior stop immediately. You are also encouraged to discuss the situation with a Project Refresh team member so that the issue can be addressed and resolved in a timely manner.

Volunteers of Project Refresh understand that in order to ensure the dignity of each and every guest we serve, confidentiality is of utmost importance. You therefore, agree not to divulge any confidential information to anyone who is not authorized to receive such information. Examples of such information may include guests’ personal information, strategic plans, or other sensitive data.

By signing below, you acknowledge that you have read and agree with the anti-discrimination/sexual harrassment policy as well as the confidentiality policy.

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

GENERAL VOLUNTEER INFORMATION

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AGREEMENT

As a volunteer of Project Refresh, Inc, a Georgia non-profit organization, I understand and agree to the following:

I agree to perform all volunteer services as described above.

I acknowledge that Carolyn Lightfoot is the volunteer supervisor.

I agree to donate my services without expectation of payment, benefits or other employment privileges of any kind.

I will not speak on behalf of Project Refresh or represent Project Refresh to third parties unless authorized by a board member to do so.

I understand that either I or Project Refresh may terminate my volunteer services at any time, for any reason.

I acknowledge that as an on-site volunteer, there are certain risks of physical injury, and I agree to assume the full risk of any bodily injuries, property damage or loss, which I may sustain as a result of volunteering with Project Refresh.

In the event of an emergency, I authorize Project Refresh to secure from a licensed hospital, physician and or/medical personnel any treatment deemed necessary for my immediate care, and I agree that I will be responsible for payment of all such medical services rendered.

Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Providing hope, one shower at a time